

GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

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Right-of-Way Checklist

Filing Fee (New and Renewals)

- i. A non-refundable filing fee of \$500.00, payable to the Navajo Nation

Assessed Value

- i. The assessment value for consideration is negotiated by the Navajo Nation Minerals Department

Cover Letter/ Scope of Work

- i. Provide the project name and clearly state the purpose and intent of the proposal.
 - a. Include the total acreage and mileage across Tribal Trust and Fee lands.
 - b. Provide the construction schedule and indicate the current status of the term (e.g., new, renewal, expired, amendment).
- ii. Identify the party responsible for construction, operation, maintenance, and any infrastructure or utility upgrade
- iii. If applicable, specify funding sources and list any requested waivers for the project (e.g., valuation, bonds, insurance).

U.S. Department of Interior Bureau of Indian Affairs Right-of-Way Application

- i. Include all applicable provisions required under 25 CFR 169, along with the official BIA Checklist: https://www.bia.gov/sites/default/files/dup/assets/public/raca/online_forms/pdf/1076-0181_ROW-Application_Exp6.30.23_508_0.pdf

Legal Land Survey

- i. Provide a legal land survey, including a stamped legal description certified by a Registered Land Surveyor
 - a. For each section, specify the affected acreage and associated developments
 - b. Identify ingress and egress

Digital Map Layer

- i. Provide a shapefile (KML/KMZ or layer file) that depicts the utility line or corridor across Tribal Trust and Fee lands, with all corridor features separated.

Supporting Chapter Resolution

- i. Provide a resolution from each respective chapter expressing support for the proposed project, noting that it does not constitute formal approval.

Grazing Permittee Consents

- i. A Field Clearance Checklist identifying all grazing permit holders is required. All sections of the Checklist must be fully completed to be considered sufficient.
- ii. Use the Consent Form to obtain consent from valid grazing permit holders, the form must be signed by the appropriate Grazing Official. If no valid grazing permittees exist, a signed Consent Form from the Grazing Official is still required.

Biological Resource Compliance Form (BRCF)

- i. Obtain approval from the Navajo Nation Department of Fish & Wildlife. If the project receives Conditional Approval, a Representative's signature will be required.

Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form

- i. These documents must be obtained from the Navajo Nation Heritage & Historic Preservation Department. The location and acreage surveyed must match the scope of work identified in the BRCF.
- ii. Include any applicable permits, such as Navajo Forestry Permits (for tree removal), Water Resources Permits, and other relevant authorizations.
- iii. While not required for an application to be considered complete, supporting NEPA documents -such as an Environmental Assessment, Environmental Impact Statement, Record of Decision (ROD), Categorical Exclusion (CatEX), Finding of No Significant Impact (FONSI) -may be submitted to satisfy funding requirements.

****Notice: Additional documents may be requested upon review****

Submit Packet Electronically to: GLDDProjects@navajo-nsn.gov